

EALING DEAN ALLOTMENTS SOCIETY

MINUTES of meeting **14 September 2022, 7.30pm**, The Forester upstairs room

Present: Penny Wark (chair), Richard Ashcroft, Claire Bates, Jane Morris, Dominic Small, Jon Wilkins

In attendance for item 1: Christina Fox

Halloween (3-7pm Saturday 29 October)

Messaging to plotholders re event

- PW to mail plotholders with changes for this year and reasons
- Subsequent mailing to go out encouraging volunteers – CF to write and forward to PW

Risk Assessment Actions

- RA has circulated risk assessment
- some plot number plates need moving back a little from the path – plotholders to be informed

Volunteer Signup

- CF is in the process of signing up volunteers

TEN/Event Licence application has been sent.

Team Leader Update

- Alix Burge confirmed as Pumpkin team leader and has been sent the relevant manual

St John Ambulance

- RA has completed application and is sending documents requested
- treatment area to be near buggy park
- gazebo to be erected

WhatsApp Group for team leaders has been set up.

Ticketing

- Ticket Tailor chosen as vendor- further actions include: imagery, copy, online payments, bank acc details
- Stripe agreed as payment processor, fee is 1.4% + 20p + VAT
- ticket price agreed as £1 + booking fee of 25p
- limited to 6 tickets per booking
- children under 3 go free
- plotholders and families to show key to access site
- portaloos- yet to be ordered, still researching cheaper options RA
- the flow of people round to site to be as in previous years
- CF to let PW have the text for any additional signs

Minutes of Last Meeting

These were approved.

Plots rented/available.

- the site is fully rented
- 362 on the waiting list
- 8 plots (all given up) to change hands on October 1: 240A, 239B, 223A, 202A, 168A, 158A, 150A and B
- 240A to become five new gardening club plots in addition to the current 20 plots, so as to give an adequate supply for half plots

Maintenance Morning (1 October)

- mowing and strimming, trimming path sides and perimeter
- trimming hedgerow
- pollarding
- tree work
- move plot numbers and cover obstacles on path
- 228 remove ivy from tree, RA to inform plotholder
- 202A tree to be removed

Break In to site (13 September)

- break in to site and 40 sheds reported to police
- damaged gate used for access reported to Pathways for repair
- plotholders NOT to keep bolt cutters, crowbars, strimmer and drill batteries

Mattock Lane Padlock

- Squires did not find a definite cause of locks failing
- They have provided replacement lock and keys

Cultivating Ealing

EDAS winner of best large site and best small plot categories.

Pathways New Management

- New team at Pathways have been very helpful
- Rent collection is in progress
- Pathways are seeking quotes for maintenance of Radbourne Walk

Plot Marking still waiting for plot 191 to be marked (RA and DS).

Tree Pruning on 230A to be done following RA conversation with plotholder

Tenancy and Cultivation Guidelines revisions are complete, Pathways to approve.

Development of Communal Plot

- on hold until the Autumn due to lack of availability of contractors

Waiting list issues are ongoing.

EDAS Email JW to migrate EDAS email to Krystal

Website development is ongoing.

Mail Chimp Contents

- maintenance morning
- Cultivating Ealing

AOB

- agreed to approach Pathways re storage of EDAS documents

Next Meeting 7.30pm Wednesday 12 October at the Foresters.
(JM to inform CF)