

MINUTES- EDAS COMMITTEE MEETING
Monday 20th July 19.30
Drayton Court Hotel

Present - CE,CF,PB,MN,CH,CE,AC,JW.

1. No Apologies for absence.
2. **Actions from the last meeting - Newsletter reminder - roll over civility email including parking reminder, AC and CE.**
3. Last month's minutes were approved
4. Thursday 26th November 2026 - AGM. By 5th November invite nominations and give notice of AGM
5. Summer open day review - The committee would like to thank all of the volunteers who made cakes, cooked, stewarded and volunteered in any role and made this a very successful event.
 - Catering** - Zettle menus with sub menus were frustrating. We needed to buy extra ice and Pimms due to the heat.
We can store food at St Johns.
 - Plant sale** - Cordials all sold out. Jams were popular. Tote bags were popular (49 sold). Fig tree cuttings also sold well. A reusable discount button would be helpful on Zettle. Annuals were less popular. Herb bundle giveaways were popular. Instructions for next year for ploholders on what to grow would be useful.

General

Children's area - craft material needs more sorting.

Stewarding - Highlight Anderson shelter more.

A designated runner would be useful.

An event hub was a pleasant space for the volunteers.

- Lanyards - popular among the choir who liked them

- Ivoluteer was successful again.

- Skip after open day - skips should only come on MM in future.

Signage - One way system, using more bunting to mark the route.

White font was difficult to read.

Operations- Marquis was put away with parts attached. Volunteers liked the evening approach rather than the MM. Level Uneven surfaces . There were not enough tables - we could make some new ones.

An events checklist would be useful.

Action - CF to buy First Aid kit antiseptic cream.

The Halloween teaser was very well received.

Bunting can be made available to plot holders to encourage the public not to walk onto plot holders' plots.

The awards were very time consuming - over three days work was involved. The committee discussed that Ealing in bloom would be a suitable forum to steer plotholders.

Including the spring plant sale - This year saw a record breaking plant sale take and profit. !!!!!

Action for Sam - Create an APP - that tells people where they are on the list.

Action for Craig - Template email responses to waiting list and volunteering e-mails.

Action for CH - To investigate waste collection options for Halloween.

Action for Sam - to apply for trade membership for costco.

6. Gardening club - The committee will explore increasing the GC plots, there is a plot which is already in mind, which could be easily re-purposed.

Some streamlined processes were examined that could increase sign up - such as docusign and “batch” sign ups twice a month.

Action for PB to explore docuSign as a process.

AOB - A plotholder incident has been resolved.