

Minutes of EDAS Committee Meeting
Sunday 17th May
19:30
Drayton Court Hotel

Present - CF, CH, AC, PB, MN, SM, CE, JW.

1. No apologies for absence
2. Actions from last meeting - all were carried out, except the following which were carried OVER...**Action: SM to update the mailchimp plotholder distribution list**
3. **Action: MN to check lawnmower and get serviced if needed**
4. **Action: CE to propose options for AGM timeline**
5. **Action: CF to meet with plotholder regarding open matter**
6. Last month's minutes were approved
7. There are 264 people on the waiting list as of today
8. 12 non cults and 2 terminations were issued, these plots will be available for rental on the 5th June. GC 147-4 is available. There are no plots available currently.
9. The committee discussed a plotholder matter. Actions arising from this to be determined for the next meeting. **AC and SM action to work on the required steps and share proposed solutions at the next committee meeting.**
10. The committee discussed the AGM timeline, and decided on November, as it meets the requirements of less than 18 months since the last AGM. It is also after inspections and Halloween which are both busy for the site and committee.
11. The committee was updated on the Communal plot Improvement plan and two way communication with our plotholders.
12. Spring plant sale review. Profit - £326.26.
 - The volunteers felt that there were positive and enthusiastic interactions with the public.
 - Advertising - Posters and more social media needed.
 - Tomatoes sold well, but people wanted many plants in bulk, including spinach.
 - Squashes didn't sell as well. Plants with flowers sold better than plants without.
 - Zettle items need to be on the device in advance, we need to test with TL the day before and be ready to take payments an hour (minimum) before the event.
 - It was felt that Volunteers should not be involved in the MM as well, as this was too chaotic.
13. Summer open day
 - Marketing - ask Nolan to place adverts on social media
 - Action for CE to open instagram account**
 - Action for CE to apply for licenses and Choir.**
 - Site prep - **week before - action CH and CM**
 - Bee co-op want stall on the bee site itself. Asked for a gazebo.
 - Action for AC to check the gas**

Awards - **Action for CF to seek volunteer judge**

14. Maintenance

- a. A plotholder has approached the committee and asked about repairing the well near the Anderson shelter. This is a very specialised repair job, and we have one plotholder on site who has the knowledge and skills to complete the repair.

Action - CF to ask this plotholder if they are able to carry out the repair.

- b. New bar counter top - on hold until after the Summer Open Day.
- c. Orchard plot has been sowed with meadow seeds.

12. Per the rule, parking on the communal plot is permitted for a max. of 30 mins. There are exceptions to this, for example - tradespeople, deliveries and volunteers with the permission of the committee. The committee resolved to send emails to all plotholders reminding them of the importance of being civilised to one another and not approaching committee members on their plot. A third email shall be sent regarding parking permission sanctioned by the committee.

No AOB

Future Committee Meetings are 19.30 at the Drayton Court Hotel.

- Monday 15th June
- Sunday 19th July
- Monday 17th Aug
- Sunday 20th Sep
- Monday 19th Oct
- Sunday 15th Nov
- Monday 21st Dec