

MINUTES OF EDAS COMMITTEE MEETING

Monday 20th April

19.30

Drayton Court Hotel

Present: Christina Fox (Chair), Andrew Caisley, Clare Harrington, Jon Wilkins, Martin Newhouse, Phil Beeson, Sam Murphy

1. Apologies for absence: Craig Evans
2. Actions from the last meeting: The following were noted as outstanding to carry over
 1. **Action: SM to update the mailchimp plotholder distribution list**
 2. **Action: MN to check lawnmower and get serviced if needed**
 3. **Action: CE to propose options for AGM timeline**
 4. **Action: CF to meet with plotholder regarding open matter**
3. Approval of last meeting's minutes: Approved
4. Waiting list update: Just under 300 people on the mailing list
5. Site rentals status
 1. Plots rented: 181A, 209A
 2. Plots available now: 190A - plot holder given up plot.
 3. GClub available: 147-4 moved to 181A
6. Summary of spring inspection findings and next steps
 1. 12 non-cults to send
 2. The committee discussed an individual plotholder matter
7. Spring plant sale
 1. Plants are growing but are a little behind schedule.
 2. **Action: SM to ensure decision taken in 1 week if we stick with original schedule**
 3. **Action: SM to contact Nolan to pause social media**
8. Summer open day
 1. CF updated that plants were on track for summer open day sale and choir booked.
 2. It was agreed that CH and AC would lead on plant stall.
 3. **Action: CH to set up volunteer**
 4. **Action: CF to order table cloths**
 5. **Action: CF to order advertising banners**
 6. **Action: CF to speak to Alessandra**
 7. **Action: CE to confirm bar license**
 8. **Action: CE to ask Richard Ashcroft if he is prepared to do the bbq**
 9. **Action: SM to order 200 100% cotton tote bags**
 10. **Action: JW to check liability insurance requirement to have a trained first aider at certain MMs / open days**
 11. **Action: JW to ask St John's ambulance for advice on refreshing first aid kit contents when booking for Halloween**
9. Maintenance
 1. Previous MM & tasks for next MM
 - i. **Action: CF to buy extra "dalek"**
 - ii. **Action: AC to try other burgers**
 - iii. **Action: JW to buy soft drink flats (Coke and 7up) at Costco**
 - iv. **Action: JW to add strimming, mowing and skip filling to job list for May**

- v. **Action: AC / SM to buy tools for tool shed and GC's - 10 x forks, 4-6 x wheelbarrows, 6 watering cans, 10 pairs garden gloves (5 med, 5 large), 2 sturdy buckets, red paint for wheelbarrows, and tools and items for fruit garden. (see Emma's Email)**
- 2. Non-MM maintenance - New bar counter top plan discussed and agreed
- 3. Orchard plot - next steps
 - i. Orchard plot has 3-4 more maintenance mornings worth of work to do
 - ii. Discussion of Good Gym to support Orchard plot clearance (although wouldn't be a maintenance morning as they are conflicted)
- 10. Follow up on AGM timetable
 - 1. Agreed that AGM timetable should be discussed at the next meeting given CE absence.
 - 2. A proposal for funding allocation was discussed
 - i. **Action: SM to add an FAQ on why we haven't proposed an option to increase allocation to "fighting fund"**
 - ii. **Action: CE to review language of proposal.**
- 11. EAP AGM report back
 - 1. CF provided an update on the matters discuss
- 12. Cultivating Ealing Competition
 - 1. **Action: CF to ask JM if she would coordinate our participation in the Cultivating Ealing competition this year**
- 13. AOB
 - 1. **Action: JW to share new name for mailing list with SM**

Future Committee Meetings are 19.30 at the Drayton Court Hotel.

- Sunday 17th May
- Monday 15th June
- Sunday 19th July
- Monday 17th Aug
- Sunday 20th Sep
- Monday 19th Oct
- Sunday 15th Nov
- Monday 21st Dec